

ALBION FIRE DISTRICT, INC.

BOARD OF FIRE COMMISSIONERS

MONTHLY MEETING MINUTES

FEBRUARY 11, 2014

PRESENT: Commissioner Michael Allen Commissioner Daniel Adamski

Commissioner Anthony Leone Commissioner Michael Napolitano

Commissioner Sharon Remillard Attorney Louis DeSimone

Chief Richard Andrews Tax Collector David Almond

Treasurer Raymond Neves Deputy Chief Robert Valentine

CALL TO ORDER: Meeting called to order at 7:00 pm by Chairman Michael Allen

APPROVAL OF MINUTES: Motion to approve the Minutes of the January 14, 2014 Meeting made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 5-0.

APPROVAL OF BILLS: All Commissioners have reviewed the monthly bills. Motion to approve and pay made by Commissioner Adamski, seconded by Commissioner Remillard. Motion passed 5-0.

TAX COLLECTOR'S REPORT: Collections for period 1/15/14 to 2/11/14 \$32,889.13. Collections for period 11/1/13 to 2/11/14 \$805,642.33. The Tax Collector advised that at next month's meeting

he will be able to advise the Commissioners approximately how many taxpayers split their payments. Motion to approve the Tax Collector's Report made by Commissioner Leone, seconded by Commissioner Remillard. Motion passed 5-0.

TREASURER'S REPORT: Balance of Accounts as of 1/31/2014 \$882,895.04. Register Balance \$880,721.35.

Profit & Loss Budget vs. Actual was reviewed. The Treasurer advised that all accounts are within acceptable limits at this time. Motion to accept the Treasurer's Report made by Commissioner Napolitano, seconded by Commissioner Adamski. Motion passed 5-0.

CHIEF'S REPORT: During January we responded to 99 incidents, 76 in District and 23 Mutual Aid.

Total training hours for the month 325 with year-to-date hours 325.

(5) new Firefighters Attending NFPA 1001 Level 1 Firefighter class, (3) Firefighters finished Level 1 class in December and will now be attending the Hazardous Materials Operation class. (1) Firefighter completed EMT basic class and is awaiting the date for the National Exam.

L-20 passed RI State Inspection.

Renovations for the new sleeping quarters will begin on February 17 and completion estimated at four weeks.

Chief Andrews advised that our accountants, Braver PC merged with Marcum LLP effective January 1, 2014.

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Chief Andrews pointed out that at the October 9, 2012 Annual Financial Meeting the taxpayers approved Resolution R-7 and Resolution R-9 appropriating the transfer of funds from surplus to the Capital Fund but this transfer is not yet reflected in our reports. The Clerk read these resolutions into the record but a vote was not required since they were approved by the taxpayers previously. These transfers will be reflected in the 2013 Audit since the final 2013 reports have been printed for the auditors.

Motion to accept the Chief's Report made by Commissioner Leone, seconded by Commissioner Napolitano. Motion passed 5-0.

CONSOLIDATION COMMITTEE:

No updates to report.

UNFINISHED BUSINESS:

Attorney DeSimone advised that he has nothing new to report regarding the Attorney General's lawsuits.

Chairman Allen confirmed with the Chief, Tax Collector, Treasurer and Clerk that they had all required documents ready for Braver to begin the 2013 Audit on February 13, 2014.

The Tax Collector advised that he has not had time to contact Navigant to determine if they charge an application fee to open a Line of Credit. He will do this prior to next month's meeting.

NEW BUSINESS:

Discussion ensued regarding the VFIS Proposal covering IOD which was discussed last month and Commissioner Leone made a Motion to enter into this agreement at an annual cost of \$700, seconded by Commissioner Adamski. Motion passed 5-0.

GOOD AND WELFARE:

Correspondence: Letter regarding Braver-Marcum merger placed on file.

Public Comment: Chairman Allen stepped down and stated that he felt it important that Albion District not get involved in any comments regarding issues involving neighboring districts.

There was no requirement to enter into Executive Session.

Motion to adjourn made by Commissioner Napolitano, seconded by Commissioner Leone. Motion passed 5-0.

Meeting adjourned at 7:25 p.m.

Lois E. Moore

District Clerk